



Ulviyya Huseynova

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Nationality: Azerbaijani

Education

- October 2009-July 2010 MA in Advanced European and International Studies – Anglophone Branch, **Centre International de Formation Européenne (CIFE), Nice/ France**
Master Thesis – EU’s Capacity for Conflict Resolution
- September 2004 – March 2008 BA in International Relations, **Khazar University, Baku/Azerbaijan** (GPA: 80 / 100)

Work experience

- February 2013-present **Khazar University Career Development Center, Baku, Azerbaijan, Coordinator**
Duties: plan, organize, develop and implement career events and publications, prepare consulting courses, materials to publicize Career Center services, schedule and arrange speakers, trainers from local business community
- July 2011 – November 2012 **EU Projects Research Center, Istanbul, Turkey, Project Coordinator**
Duties: developing full scale project tasks, lead the implementation of project, communication with the EU institutions, resource allocation, preparing general assemblies and team meetings, developing contacts with the international, negotiating, communicating and networking
- June 2011 – September 2012 **Freelance Consulting, Istanbul, Turkey, Public Relations Consultant**
Duties: market research for, and further negotiations with new foreign partners, negotiations of project initiatives of clients, preparing monthly reports and weekly newsletters for boards, consulting to webpages on online introduction, tools and on enhancing customer interface
- November 2008 – October 2009 **SOS Children’s Villages Azerbaijan Association, Baku, Azerbaijan, Social Pedagogue/Trainer**
Duties: developing cognitive abilities of children using intellectual trainings and games, organizing universal days for/with children, teenagers, adults, fundraising events for the organization, inviting International Experts and representatives, developing new partnerships.

